

PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES
City Hall
4 pm - Dec. 3, 2025

CALL TO ORDER: The meeting was called to order at 4:06 pm by Denise Jeska.

1. ROLL CALL

Denise Jeska	Chair, Disabled Community	Present
Michael Fuller	Vice Chair, General Public	Present
Michael Wood	Running Community	Present
Michael Light	Landscape Architect	Present
Vacant	School District 271/SR2S Rep	Vacant
Vacant	Environmental/Retired Community	Vacant
Vacant	Water Access/Kayak	Vacant
John Brunning	North Idaho Trail Foundation	Absent
Amy Evans	City Council Liaison	Absent
Brant Souvenir	Biking Community	Present
David Passaro	Walking Community	Absent
Alistair McIntire	Student Representative	Absent
Natalee Proszek	Alternate Student Representative	Absent
9 Members	Quorum obtained	5 Present
3 Vacant		5 Needed

City Staff Attending

Monte McCully	Trails Coordinator, Liaison
Kris Beyer	Administrative Assistant

Public Attending

Teri Heinrich	CDA Police Dept
Ariel Ding	

1. Motion to ADD TO AGENDA Discussion to consider Teri Heinrich

Mike Fuller moved to amend the agenda to include a discussion regarding the addition of Teri Heinrich as a member of the Pedestrian and Bicycle Committee as a representative of the retirement community. Seconded by Mike Light, all in favor. Motion carried.

Discussion: Mike Fuller said Teri Heinrich will be a tremendous asset. Teri said she would like to get ped/bike committee members to go to the bike rodeos put on by the Coeur d'Alene Police Department. She is also working on a grant. Committee members were all in favor of appointing Teri Heinrich to the Ped/Bike Committee.

2. CONFLICTS OF INTEREST

none

3. APPROVAL OF SEPTEMBER'S MINUTES – Action Item

Mike Light made a motion to approve the September 2025 minutes. Seconded by Mike Fuller, there being no further discussion, and all being in favor, the motion carried.

4. PUBLIC COMMENTS

Ariel Ding- She lives in the neighborhood of Shadow Court and walks with her children to North Pines Park using Luncetford, but the road is fairly busy, sidewalks disappear, cars are speeding, and not very safe. Asked what she can do to help spread the word to help get sidewalks installed, such as write letters, etc.

Monte McCully stated the sidewalks in that area are listed in the city's Trails and Bikeways Master Plan as needing to be installed. The missing sidewalks on the north side of the road between Shadow Court and North Pines Park would be relatively simple to replace west of Honeysuckle, providing grant money is found. The missing sidewalk east of Honeysuckle is a bit more problematic because an earthen berm is present along the route for the last 365 feet before the park. He appreciated Ariel coming forward because it started a conversation about the issue. Monte also discussed trying to find grant money to help with installing sidewalks in areas where there are none. Monte will meet with Chris Bosley to see what we can do in the short term and the long term.

Teri Heinrich suggested putting in the radar trailer and having traffic enforcement there to help with speeding issues.

Mike Fuller suggested a site visit with Chris Bosley and some members of the Ped/Bike Committee. Monte will set up the site visit and go from there.

5. STAFF REPORT

Monte: Stated he has taken over Urban Forestry duties as well. Will be earning his arbor certification in December and will be earning his hazard tree certification. Last two months:

- Installed signs at Seltice Trail near where Heritage Health is located. He wants to investigate getting more control signage at the intersections on Seltice, like the other trails have.
- Work that has been accomplished on Tubbs Hill: The stationary bridge was rebuilt by staff and about thirty volunteers, of whom sixteen were from North Idaho College's Outdoor Program. Everyone was able to finish the bridge in one day. Volunteers also help redo a portion of the trail and make it more ADA accessible. There were also some log benches built for Tubbs Hill out of the logs left on the ground from the fire reduction work. A couple of the benches were thrown in the water, but there are still several more benches throughout Tubbs Hill. A wooden table was placed by someone on Tubbs Hill, but has been removed and stored at the Armory. It may be moved to E Tubbs Hill, once the owner agrees to it. He wanted to remind the public that you can't just build park furniture and install it in a public park without permission from the Parks Department. The Tubbs Hill burn mitigation went well and is now finished. This spring crews will do another portion of the hill with the grant money left over.
- Haven't heard back from EECBG Grant for the last portion of the trail from Hubbard to Centennial Trail under the Hwy 95 bridge along the old railroad right away, since grants were cancelled. He has not heard if that grant has come back yet. May start looking for other grants for that trail.
- Someone wants to rebuild a flow track for mountain bikes by the BLM corridor to allow e-motorcycles, but we just passed an ordinance against them. Monte told him he could go to Canfield and ride them.

Discussion:

Mike Wood- asked if the city will have UF and Trails as two positions. Monte responded, unsure yet what would take place. May combine them.

A motion was made by Mike Wood to keep Trails a separate position from the Urban Forester and take the suggestion to the city council, seconded by Mike Fuller, all in favor. Motion carried.

Discussion:

Mike Fuller stated I think we should make a recommendation to the city council that we see the value in having a Trails Coordinator position separate from the Urban Forester position, and the work that is done in the Trails Coordinator position is important to the city and for the safety of our citizens. He thinks it would be valuable for the city council to hear it. Possibly write a letter to recommend keeping the positions separate.

6. DISCUSSION ITEMS

- **Priority Corridors – Monte:**

Priority Corridors have not gone back to council yet. Someone asked for a sidewalk exemption in the priority corridors because of a tree. There are deviations and standards for sidewalks and new options in place to deal with alternate sidewalk vs. tree issues.

Plans on revamping the city website for trails and urban forestry to make it easier for citizens to find where there is help using the cost-share programs available.

- **Speed Limit Awareness:**

none

- **Social Media Videos- Denise and Brandt**

Denise Jeska stated winter might be a good time to get some videos, such as snow removal for accessibility. Brandt did the script for the bus, but didn't get the video done. Winter is a good time to establish ideas and scripts ready for spring.

Mike Fuller suggested contacting Emily Boyd with the Downtown Association as a partner to work with on videos.

Mike Light says we can do legwork, but we need to partner with someone like the NIC Theater Group or the Centennial Trail Foundation with the right equipment. Figure out where these PSAs fit with our goals and what is realistic, and how far we want to go with this.

Monte McCully suggested Mike Dziak with CDA TV.

- **Choosing a Subcommittee**

1. Pedestrian
2. Bicycle

- **Yearly Goals**

Discussed the handout called CDA Pedestrian and Bicycle Advisory Committee Goals & Objectives, which lists the goals 1-5 from the workshop (p.1)

Denise Jeska stated still working on consolidating the goals.

Monte McCully agreed with the goals listed. Suggested making a list of issues so we can start talking about them, and reiterated that the city has finite resources.

Mike Light shared that the committee could get the list a bit more granular and not too specific. One of the goals is to look for grants.

Brant Souvenir stated that the subcommittees should have micro-goals to hit during the year for measurable progress.

Monte shared that the Trail Foundation came forward at their last meeting about concerns about the buckling sidewalks at City Park. Will start looking for funding to replace the sidewalk throughout City Park. Possibly look for a State or Federal grant.

- **Committee Meetings Change**

Change meetings to every other month with subcommittee workshops in the off months. The ordinance can be looked at to change from 9 months. Subcommittee meetings can accomplish more. Monte McCully will check with Renata McLeod and Randy Adams about changing the ordinance.

Monte will check about changing the ordinance.

7. SUB-COMMITTEE REPORTS – Information Items

- Pedestrian Mobility (Members?):
Members- Denise Jeska, Mike Light, Dave Passaro
- Bicycle Mobility (Members?):
Members- Mike Wood, Mike Fuller, Teri Heinrich, John Bruning

Will revisit when other committee members are present to volunteer which subcommittee they may be interested in.

8. ROUND TABLE – Information Items:

Denise Jeska: Friday, Jan 16th, 2025, the mayor is hosting the Chairs Committee, and Denise will be out of town. Mike Fuller may be able to sub in for Denise. Also, there is a sidewalk issue on Indiana & 7th where the sidewalks were ripped up, and they are now rebuilt, but have no ADA accessibility. Monte stated, if the owner pulled an encroachment permit to only fix the sidewalk, then ADA ramps are not required to be installed. If they pull a building permit, then ADA ramps are required. The committee then discussed coming up with a cost-share program that would allow ADA ramps to be installed without overburdening the homeowner, but still providing these needed curb cuts. Monte said he would discuss the idea of a cost-share program with the

Street Department to see if the idea is possible and then take it to administration if the idea is tenable.

Denise: asked if anyone would like to take over the chair's position; she is open to stepping down. Monte will put on the Feb agenda to elect officers.

Alistair: absent

Amy Evans: absent

David Passaro: absent

John Bruning: absent

Brandt Souvenir: none

Monte McCully: none

Michael Light: Did anyone go to the open house for ITD transportation? Monte said the link to the ITD website wasn't working, at least from City Hall, and he has been trying to comment for weeks. He will send out the link to members. Last day to comment is December 5th, 2025. The overpass will still be there, but instead of just 95 going up over Appleway, they will be lowering Appleway so the 95 overpass will come back down to ground level closer to Appleway and will not have to close off any side streets. The trails in the update look very similar to what was presented at the last open house and still connect the 95 trail south over the interstate.

Michael Wood: none

Michael Fuller: Would like to get together with Teri and meet with the school district for the bike bus program, and how to start the group. The school is willing to help get the group set up. He would like to look at safe routes to school together with them. Also want to get back to meeting with Chris, so she knows it is going somewhere. Also wants to meet with Chris Bosley and get back with Ariel Ding.

Teri Heinrich: Working on Roundup Grant.

9. MEETING ADJOURNMENT & NEXT MEETING:

Mike Light made a motion to adjourn the meeting, and Brandt Souvenir seconded the motion. There being no further discussion and all being in favor, the meeting adjourned at 5:21 pm.

No meeting in January 2026.

Next Meeting: 4:00 pm, Wednesday, Feb. 4, 2026, City Hall Conference Room 6.

CDA Pedestrian and Bicycle Advisory Committee

Goals & Objectives

First DRAFT Nov. 2025

Goal 1: Improve Safety for All Users

Objectives:

- Identify and prioritize high-risk intersections and corridors for safety upgrades.
- Advocate for traffic calming measures (e.g., speed humps, curb extensions, raised crosswalks).
- Promote Vision Zero strategies to eliminate traffic fatalities and serious injuries.

Goal 2: Expand and Enhance Infrastructure

Objectives:

- Develop a prioritized list of new pedestrian and bicycle projects based on connectivity, equity, and demand.
- Ensure all new infrastructure meets ADA standards and universal design principles.
- Collaborate with city departments to integrate bike/ped improvements into street resurfacing and capital projects.
- Promote greenways, multi-use trails, and safe routes to schools.
- Support installation of protected bike lanes and pedestrian refuge islands.

Goal 3: Increase Accessibility and Connectivity

Objectives:

- Fill gaps in the pedestrian and bicycle network, especially in underserved neighborhoods.
- Improve wayfinding signage and mapping for bike/ped routes.
- Advocate for better connections to transit stops and community destinations.
- Support bike-share and micro-mobility programs with equitable access.

Goal 4: Promote Education, Engagement, and Policy Alignment

Objectives:

- Host community workshops and events to gather input and educate residents.
- Partner with schools and local organizations for safety education campaigns.
- Review and recommend updates to city policies, ordinances, and development standards to support active transportation.
- Encourage public participation in planning and decision-making processes.

Goal 5: Secure Funding and Monitor Progress

Objectives:

- Identify and pursue local, state, and federal grant opportunities to fund infrastructure and programming.
- Collaborate with city staff to align funding strategies with master plan priorities.
- Track implementation of the master plan and report annually on progress.
- Use data (e.g., crash reports, usage counts, surveys) to inform decisions and measure success.

Notes from Nov.12 Workshop
Second DRAFT

Consolidated Ped & Bike Advisory Committee Goals

Goal 1: Improve Connectivity & Safety for Users of All Ages and Abilities

- Populate objectives (prioritize ADA design compliance)

Goal 2: Expand and Enhance Pedestrian and Bike Infrastructure

- Populate objectives (critical corridors, surface improvements, gaps)

Goal 3: Improve Prioritization of Pedestrian and Bike Infrastructure

- Populate objectives

Subcommittee 1: Pedestrian & Sidewalk Mobility

Goals

1. Improve sidewalk connectivity to critical destinations and services (schools, library, civic centers, emergency services, transit stops, parks)
2. Ensure safe, accessible, and well-maintained pedestrian infrastructure citywide.
3. Advocate for policies and standards that prioritize pedestrian mobility and safety

Objectives

- **Funding & Resources**
 - Identify and pursue local, state, and federal grants for infrastructure and programs.
 - Use temporary activation projects (e.g., painted bump-outs, mini roundabouts) as quick, cost-effective traffic calming solutions.
- **Infrastructure Improvements**
 - Implement sidewalk and curb ramp repair program using 2024 condition mapping.
 - Ensure pedestrian infrastructure meets City specifications during resurfacing projects.
 - Develop a Critical Corridors Program to close gaps in the pedestrian network, focusing on underserved neighborhoods.
- **Policy & Planning**
 - Support implementation of the 2024 Comprehensive Plan policies related to sidewalks.
 - Review and recommend updates to city ordinances and development standards for active transportation.
 - Align policies and strengthen code enforcement to support pedestrian safety.
- **Safety & Data**
 - Use crash data (with Police Department) and traffic counts to prioritize improvements and justify crosswalk warrants.
 - Conduct community surveys to gather feedback on pedestrian needs.
- **Seasonal & Environmental**
 - Collaborate with the City to prioritize snow clearing for sidewalks, curb ramps, and bus stops.
 - Advocate for winter-friendly design features, including warming shelters.

Subcommittee 2: Bicycle & Trails Mobility

Goals

1. Expand and enhance the city's bicycle and trail network for safe, convenient, and equitable access.
2. Promote active transportation through education, engagement, and supportive infrastructure.
3. Monitor and advance implementation of city plans related to biking and trails.

Objectives

- **Funding & Resources**
 - Identify and pursue local, state, and federal grants for bicycle and trail projects.
 - Use temporary activation projects (e.g., volunteer-built bike racks, painted intersections) for quick improvements.
- **Plan Implementation**
 - Track and report annually on progress for the 2017 Trails Master Plan and 2024 Comprehensive Plan.
- **Programs & Initiatives**
 - Launch Bike Bus programs with schools and parents.
 - Organize bike rodeos and safety education events.
- **Infrastructure & Safety**
 - Install bike racks and repair stations at key locations.
 - Advocate for speed limit signage and ordinances to improve cyclist safety.
- **Policy Alignment**
 - Review and recommend updates to city policies and codes to support bicycle mobility and enforcement.

Proposal to the Coeur d'Alene Pedestrian & Bicycle Advisory Committee

Title: Heads Up CDA: A Helmet Safety Campaign for Scooter and Bicycle Riders

Overview

Heads Up CDA is a public safety initiative designed to promote helmet use among scooter and bicycle riders throughout Coeur d'Alene. With the increasing popularity of personal transportation options, especially electric scooters and recreational cycling—helmet usage remains inconsistent, particularly among youth and casual riders. This campaign aims to reduce preventable head injuries by increasing awareness, improving access to helmets, and encouraging responsible riding behavior.

Campaign Goals

- Increase helmet usage by 30% within one year
- Educate the public on the importance of helmet safety
- Provide free or low-cost helmets to individuals in need
- Build partnerships with schools, rental companies, and local businesses to amplify outreach

Why This Matters

National studies show that helmets can reduce the risk of serious head injury by up to 85%. Locally, emergency departments continue to report injuries that could have been prevented with proper helmet use. As Coeur d'Alene sees more riders on trails, streets, and shared mobility devices, it's essential to foster a culture of safety and prevention.

Key Activities

- Helmet Safety Week: A citywide event featuring helmet fittings, giveaways, and educational booths

- **School Engagement:** Safety presentations and helmet distribution in partnership with local schools
- **Rental Company Collaboration:** Encourage providers to offer helmets and display safety messaging
- **Public Signage & Art:** Install creative, youth-friendly reminders at high-traffic areas and trailheads
- **Digital Outreach:** Launch a #HelmetsUpCDA social media campaign to promote helmet use and community involvement

Budget Estimate

- Helmet procurement: \$5,000
 - Marketing and signage: \$2,500
 - Event logistics and staffing: \$3,000
 - Educational materials: \$1,000
- Total:** \$11,500

Conclusion

Heads Up CDA is a simple but powerful way to help keep people safe while enjoying everything Coeur d'Alene has to offer—whether it's cruising downtown on a scooter or biking the Centennial Trail. With your support, we can make helmet-wearing a normal part of riding, not just something people think about after an accident.

This campaign is about more than just gear—it's about building a culture where safety is second nature. By teaming up with schools, rental companies, and local businesses, we're creating a community-wide effort that makes it easier for everyone to ride smart.

Coeur d'Alene is known for its active lifestyle and beautiful outdoor spaces. Let's make sure that reputation includes being a place where riders look out for themselves and each other. Heads Up CDA is a chance to lead by example, spark real change, and help people stay safe while having fun.

Let's get rolling—safely.